

Handwritten initials

F

Tacoma - April 11, 1974
File: 230

Messrs. D.W. Amick
~~S.J. Barry~~
 S. Belcheff
 V.D. Bell
 W.N. Bittner
 E.R. Emanuel
 G.R. Frazier
 D.F. Gallipo
 C.W. Geelhart
 A.J. Hamre
 R.B. Hegge
 C.L. Imhauser
 W.F. Johnson

F.L. Krouskop
 E.J. Lynam
 E.J. McFarland
 E.J. Lottes
 C.V. Lind
 W.L. Meiller
 F.P. Pawlak
 D.W. Petersen
 M.H. Serosky
 R.L. Shanklin
 V.F. Shipley
 T. Spatafore
 A.E. Swanson

Please refer to copy of attached letter dated April 5, 1974, from Mr. Q.W. Torpin relative to the approval of joint facility bills which are sent to you for approval.

While this practice is in effect on the Coast Division, I want to again call your attention to advising me of any exceptions or ideas for reduction of expense on these bills.

M.T. Sevedge
 Superintendent

Seattle - April 5, 1974

Messrs. S. O. Jones
M. T. Sevedge



Please refer to your instructions pertaining to the handling of joint facility bills which are sent for approval by you and your subordinates.

It appears that the present instructions issued to local officers require that these bills be approved with comments attached to the bill pertaining to those items or charges which may be incorrect or ideas on how to reduce expenses.

Effective at once, instructions should be issued to approve the bills if correct and if there are any errors, approve subject to exception with a copy of such exceptions attached to the bill, the original outlining in detail any corrections, exceptions, ideas for reducing, etc., to be send to Mr. W. J. Bowe, Manager-Joint Facility Accounting, Chicago, Illinois.

It is extremely important that the exceptions to bills carry adequate cross-reference to the original bill, including various joint facility code numbers, so that appropriate action can be taken to see that such overcharges or errors are properly handled by our Chicago office.

(Signed)

QWT/jo

cc: Messrs.

W. J. Bowe

F. G. McGinn - Attn: H. C. Zimpelman

AM
7 8 9 10 11 12 1 2 3 4 5 6 PM
APR 9 1974
C. M. ST. P. and P. RR. CO.
DIVISION SUPERINTENDENT
TACOMA